

TERMS AND CONDITIONS

- Our wedding packages require a minimum of 50 guests, should you want less than 50 guests please contact us for alternative pricing.
- Children younger than 2- no charge.
- Venue is used at your own risk.
- 20% Of quotation price is payable upon booking.
- 50% 2 Months in advance.
- 30% 2 Weeks prior to function.
- Deposit is not refundable on cancellation.
- All arrangements and numbers must be confirmed 2 weeks prior to function.
- Quotation valid for 30 days only.
- Only cash or bank transfers.
- A damage deposit of R2000 is payable with your final payment.
- The following will be deducted from deposit:
 - Candle wax or burn marks on table cloths or overlays.
 - Should your guests not leave by midnight the additional venue hire will be deducted.
- Last round at the bar will be called at 23h23.
- We reserves the right to close the bar at any time and for any reason that may be harmful to the property, guests or staff of Witpoort venue.
- No own spirits, beer, soft drinks or food will be brought and consumed on the premises.
- Should you wish to provide wine and sparkling wine a corkage fee of R30 per 750ml bottle will be charge.
- Your florist will be responsible for the complete removal of any waste and spillage from their work.
- Our staff do not handle wedding cakes or gifts.

- Candleholders must be wide enough to prevent wax from dripping onto any table linen.
- We reserves the right to remove any candles should such precaution not be taken.
- We do not allow paper confetti.
- Witpoort venue, its employees or any person employed at the function will not be held responsible for any injury due to negligence or any cause what so ever.
- Please assured that someone accompanies children at all times.
- Please make sure that all your belongings is removed within 3 days after the function.
- We will not be held responsible for any power failures although we have a standby generator.
- It is not possible to predict weather conditions, please lets make alternative arrangements.
- Please phone to book an appointment for viewing.